

ARC Foundation Léopold Griffuel Award

Rules and regulations

Rules and regulations of the ARC Foundation Léopold Griffuel Award

Article 1: Subject and purpose

The ARC Foundation Léopold Griffuel Award was created in accordance with the late Mrs Griffuel's last will and testament.

The Award is bestowed upon an individual or a team of researchers whose work has led to a major breakthrough in the field of cancer. The maximum number of researchers per nomination may not exceed six. All candidates must still be involved in research. If the application is filed on behalf of a single researcher, s/he must be under age 65 in the nomination year.

Article 2: Nomination / application

All candidates must be sponsored by at least two internationally renowned scientists.

The application letter must be presented, either directly by the sponsors, or by the candidate himself/herself, who then should obtain the letters of recommendation directly from his/her sponsors. Sponsors may only support one candidate per session.

In accordance with Article 6 of the present rules, a completed application must later be filed with the original letter. Nominations may be submitted by members of ARC Foundation's scientific committees as well as ARC Foundation's Board of Directors. Said members may be sponsors, but may not be nominees or members of nominated teams. The number of applications per candidate, individual or team, is limited to 3 sessions of the Award.

Article 3: Terms of Award allocation

The amount is set annually by the ARC French Foundation for cancer research. It consists of the balance of the annual income from the property bequeathed to the ARC Foundation by Mrs. Griffuel.

The amount awarded is one hundred fifty thousand Euros (€150,000), distributed as follows: a check in the amount of €25,000 is remitted to the recipient(s) during the Award Ceremony.

The balance will thereafter be transferred to the managing body identified in the application. Said body must certify that it will dedicate the funds to further scientific work. The funds dedicated to further scientific research conducted by the laureate(s) should be used within five years from the transfer date.

The laureate(s) agree(s) to provide a scientific report and a financial report detailing the use of funds, both to the ARC Foundation's Scientific Department, at the latest 2 months after the deadline for using funds.

Article 4: ARC Foundation Léopold Griffuel Award Jury

The Jury consists of at least 5 members, including the President.

The Jury President and other members are designated by the ARC Foundation Board of Directors.

Active members of the Board of Directors and members of the Scientific Boards may not be jury members.

Jury members of the ARC Foundation Léopold Griffuel Award may not be sponsors, candidates or candidate team members.

The jury is appointed for a one-year renewable term.

The jury members are volunteers and receive no compensation.

Article 5: Call for nominations/applications

The call for nominations/applications occurs via Internet, e-mail or by any other means and is announced no later than four weeks prior to the deadline for nominations/applications.

Article 6: Application file

The application has to be completed in English and must contain the following documents:

- Completed CV/résumé of each candidate
- In the event of a team nomination, all team members' names

- Individual or joint letter(s) of recommendation signed by two internationally renowned scientists, indicating the reasons for nominating the candidate(s).
- Evaluation of the scientific research on which this nominations is based, highlighting the candidate's outstanding contributions which have led to a major discovery in the field of cancer and, in the case of several candidates, their respective contributions.
- List of 5 key words by order of relevance to the scientific work conducted.
- List of scientific awards received by the candidate(s); for each award, specify the name, year and scientific aims.
- List of up to 20 publications of the candidate(s) related to the research on which the nomination is based.
- Reprint of the 3 most significant publications
- Name and address of the research team's parent organization designated to receive the dedicated funds, according to article 3 of the present rules.

Article 7: Submission to the ARC Foundation

The application must be sent electronically to [PrixARCLeopoldGriffuel@fondation-arc.org](mailto: PrixARCLeopoldGriffuel@fondation-arc.org) and must respect the deadline indicated at the onset of the nomination procedure.

On the same day the signed application must be postmarked to the following address:

Fondation ARC pour la recherche sur le cancer
 Prix Fondation ARC Léopold Griffuel
 9 rue Guy Môquet
 94803 Villejuif Cedex
 France

Article 8: Laureate award

Formal arrangements for the winner(s)' announcement are at the jury President's discretion, in accordance with the procedures in force at the ARC Foundation. However, whenever possible, a plenum session of the jury members will take place. At such time, the President may request ARC Foundation's services.

The applications received are dispatched to the jury members according to their field of expertise for evaluation prior to the plenum session. If necessary, an application may be sent out to an external expert. The jury members or experts should transmit their evaluation reports before or on the day of the plenum session. Their assessment will take into account the quality of the candidates' work and contribution to cancer research, their publications and international recognition.

The minutes of the deliberation are approved by the President of the jury. This record mentions the name(s) of the nominated researcher(s) or team(s) concerned. It also includes a brief summary of their contributions to cancer research and briefly introduces their progress in the field of oncology. It confirms the Award allocation in accordance with the provisions of Article 3.

The jury's decision is final. The minutes shall not contain any comments justifying the classification/ranking. The decision is forwarded to ARC Foundation's Board of Directors which is responsible for formally designating the winner(s).

If the jury believes that no nominations meet the required criteria for scientific quality and relevance to cancer, it has the right not to bestow the Award during the current year and to postpone it until the following year. In such case, both Awards will be presented simultaneously. The jury President will then submit a record to the Board of Directors justifying this choice in detail.

Article 9: Presentation ceremony

The ARC Foundation Léopold Griffuel Award will be awarded at an official ceremony. The laureate's presence is mandatory. If the Award is awarded jointly to several researchers, at least one of them must be present at the ceremony.

The ARC Foundation reserves the right to disseminate information on this event by any means it deems necessary.

Article 10: Provisions of these regulations

ARC Foundation's Board of Directors may request an annual update of the present regulations. In the absence thereof, they are automatically renewed.

All questions or disputes not covered by these regulations shall be referred for arbitration to the Board of Directors of the ARC Foundation.

These regulations may be viewed on ARC Foundation's website. They are available to sponsors, nominees, and to any other requesting party.