



## Instructions to fill in the Short CVA

### Important Notice

Following the Call for Proposals, CVAs submitted should comply with THIS FORMAT. Also CVAs generated automatically from FECYT are allowed. CV under other formats will not be accepted.

### **GENERAL CONSIDERATIONS**

The CVA template provided is prepared to be filled following the format recommended in the call: Font Times New Roman / Calibri / Arial (minimum size 11), single interlineal space, lateral margins of 2.5 cm and top and bottom margins of 1.5 cm.

Max. length of the whole document (Part A, B and C) cannot exceed four pages. The system WILL NOT ALLOW you to upload larger documents.

It is suggested that the CVA be filled in using a computer with Windows OS and MS Word (MS Office).

You could also fill the CVA Specific for AEI by using the FECYT CVN editor, available through (<http://cvn.fecyt.es/editor>), or any other system that meet the CVN standard.

Once completed, convert the document in PDF and upload the PDF. Make sure the filename follows the format: "CVA" + the surname of the scientific director.

Please describe your merits concisely and in a concrete way, and indicate the date or the period concerned for each performance. Use reverse chronological order within each section.

The short CV aims to facilitate, organize and streamline the evaluation process. The individual researcher identifier facilitates access to the published scientific papers and information on the impact of each of them.

**Remember that only CVs submitted either in this format or in CVN abridged version (the one specific for AEI) will be taken into consideration.**

### **PART A. PERSONAL INFORMATION**

It is mandatory to specify the gender (female / male / N/A) and the ORCID Code.

**Open Researcher and Contributor ID (ORCID)** provides a persistent digital identifier that distinguishes the researcher from every other person and, through integration in key research workflows such as manuscript and grant submission, supports automated linkages between you and your professional activities ensuring that your work is recognized.  
Access: [www.orcid.org](http://www.orcid.org)

#### **A.1. Current position**

Please include your current position and keywords that defines your research area.

#### **A.2. Previous positions (research activity interruptions)**

Please include your previous positions. You may add as rows as necessary.

In case of research activity interruptions (for instance, maternity/paternity leave, childcare or elderly care, long term illness), indicate the cause, the period and the duration (in months) of the interruption.

If you are using the CVN editor, you should register the interruptions in the section “Cargos y actividades desempeñados con anterioridad”, within the subsection “categoría profesional”.

**PART B. CV SUMMARY. The content of this section has been modified in order to adapt the evaluation process to the DORA declaration principles. (Max. of 5,000 characters, including spaces)**

Describe:

- Your main scientific-technical achievements, explaining their relevance and their contribution to the generation of knowledge, ideas, theories and results, and how they have been communicated, the funding obtained, technical-scientific capabilities and skills acquired, scientific responsibilities, international collaborations, and leadership.
- Your contribution to society, such as technological development activities and innovation, dissemination, collaboration with industry and private sector, other entities, public institutions and other end users.
- Your input to the training of young investigators and how you have contributed to their career development, organization of research teams, creation of companies; your membership of international committees, management of scientific activity, editorial boards activities; evaluation of researchers, projects and other research activities.
- Any other aspects that you may consider important to understand your career path, such as scientific awards.

### **PART C. RELEVANT MERITS (Sorted by typology)**

Given the limitations in number of characters, please mention the most relevant achievements sorted by the typology that best suits your scientific profile. Please be clear and avoid ambiguities.

Use reverse chronological order within each section.

#### **C.1. Publications (Peer review publications in journals and books and conferences)**

Include a full review of relevant 5 to 10 publications.

In case of an article, please include authors in order of signature, year of publication, title of the article, name of the journal, volume, start page to end page.

If it is a book or chapter of a book, include its publisher and ISBN also.

If there are more than 8 authors, please indicate the first 3, the last one, the corresponding author/s (CA), the total number of signatories and the position of the researcher (total number/ position of researcher) as for example 95/18.

#### **C.2. Congresses**

Include a list of the most relevant contributions (up to 10) indicating the role (invited talk, oral presentation, poster, etc.), the authors in order of signature, the name of the congress, date and place, and whether it is national or international.

#### **C.3. Research projects (Participation in Research, Development and Innovation Projects or research lines)**

Indicate the most important projects in which you have participated (maximum 5 to 7 projects), including: a) its reference; b) title; c) funding body and call for proposals; d) name of the principal investigator and his/her institution affiliation; e) date of start and end of the project; f) amount granted; and g) your type of participation, e.g.: researcher, principal investigator, European project coordinator, etc.).

#### **C.4. Technology/Knowledge transfer and exploitation of results**

Indicate the most important contracts in which you have participated (maximum 5 to 7 contracts), including: a) title; b) company or entity; c) name of principal investigator and his/her institution affiliation; d) date of start and end of the contract; and e) amount of funding.

Indicate the most important patents and other intellectual property in which you have collaborated. Give: a) the order of signing authors; b) reference; c) title; d) priority countries; e) priority date; f) holder entity and companies that are exploiting the patents.